

Job Information

Deadline:	October 19, 2009
Title:	Database Administrator
Location:	Financial District – New York
Salary	Min: \$70,113 Mid: \$87,642
Dept/Div:	Business Service Center/Information Technology
Supervisor:	Director of Database and Platform Administration - BSC

Summary

Assist in directing the IT Database functions in support of the application area, corporate and strategic objectives through business analysis, software database development, maintenance of delivered software database, and improvement of the applications database supporting the work of IT clients and Agencies.

Responsibilities

- Direct PeopleSoft / Oracle application database and administration functions for the BSC, including current agency systems support and the ongoing all-agency implementations. Plan, control and work hands-on to proactively serve these needs.
- Plan, develop, coordinate and implement programs that enhance various aspects of the Database Administration group's ability to meet corporate objectives, productivity goals, quality of work standards, and cost effectiveness. Specific assignments, assigned by the Database Director, may include Standards, Staff Development, and Productivity Tools.
- Take a lead role in representing the Database Administration area and ensure that any BSC commitments can be met within the cost and time parameters established in regards to the BSC timeline, and that all approaches fall within technical standards, guidelines and direction established by the Platforms and Database Administration department.
- Perform supervisory and administrative functions associated with the management and support of applications and BSC Clients such as documenting project plans and status, developing staffing and cost estimates for planning and budget purposes, handling of personnel and procurement issues, and developing of presentation materials for BSC initiatives.
- Perform special assignments as assigned by the Sr. Director of Information Technology;
- Participate actively in the analyze, design, build, test, and implementation phases of the PeopleSoft ERP software implementation.

Qualifications

- At least five years Oracle DBA experience with PeopleSoft exposure in a large multi-environment infrastructure; experience installing, configuring, maintaining and tuning Oracle 9i through 11g and onward
- Superior analytical and problem solving skills

- Excellent oral and written communication skills. Must be able to present complex and technical concepts to a non-technical audience and develop presentation materials for senior management,
- Ability to manage and direct the activities of up to 10 technical professionals and multiyear projects,
- Ability to apply methodologies, tools, and technologies needed to ensure the development of quality Oracle
- Database Administration management
- Use of Microsoft Office tools for documentation and productivity
- Experience in Unix, Linux and Windows Operating Systems

The following qualifications are preferred:

- Oracle DBA certification
- Oracle RAC
- Oracle VM
- RMAN
- PeopleSoft databases experience

Education and Experience:

- A minimum of seven years of business experience
- A minimum of five years of experience with Oracle Tools such as Oracle Developer, Oracle PL/SQL, Oracle OEM and performance/monitoring tools
- A minimum of three years experience managing professionals in a medium to large IT environment
- Preferred Education and Experience
- Bachelor's or Master's Degree in Business, Computer Science, Information Technology or Business Administration or a related discipline
- Oracle Certification

How To Apply:

Equal Employment Opportunity:

Equal Opportunity Employer