

Job Information

Deadline:	October 19, 2009
Title:	Network Administrator
Location:	Financial District – New York
Salary	Min: \$61,056 Mid: \$76,320
Dept/Div:	Business Service Center/Information Technology
Supervisor:	Director of Network & Security Administration - BSC

Summary

Responsible for leading all network connectivity projects dictated by the business & technology needs of the department & the company. Projects most often involve design, installation, customization, tuning & maintenance of all LANs, WANs and any system depending on connectivity.

Responsibilities

- Assume complete ownership of given LAN/WAN and system connectivity projects, managing & participating in all technical tasks and non-technical tasks, such as procurement, budget forecast & ensuring that milestones are met according to company's need and requirements.
- Evaluate & test new products on the market, make recommendations regarding their potential value in the assigned project.
- Coordinate, manage, guide and produce results in network related activities with other groups involved in the project, such as other areas within company, outside company with other agency and contractors, vendors and business partners.
- Install, configure and support network security hardware as per company's policy.
- Support, coordinate and communicate all network security functions with Enterprise Security Administration.
- Perform all management tasks and provide leadership in the absence of the Assistant Director.

Qualifications

- High degree of proficiency in network design, configuration of network hardware/software, trouble-shooting techniques, and use of diagnostic software and tools.
- Strong knowledge of Nortel/Cisco network equipment, Checkpoint Firewall, IDS/IPS skills required. Knowledge of Alteon load balancer is a plus
- Knowledge of Windows, UNIX, and Linux is highly preferred.
- Thorough knowledge of microcomputer, server, data communication hardware, telecommunication concepts, topologies and protocols.
- Strong planning and project management skills with high degree of proficiency with relevant software tools (project management, Visio).
- Strong oral and written communication skills.

Education and Experience:

- Five to eight years experience in a medium to large IT environment, preferably including planning and implementing data networks and/or large LAN/WAN network equipment installation.
- Four to six years hands-on experience designing, installing, maintaining, and troubleshooting LANs/WANs/large server installations.

Preferred Education and Experience

- Bachelor's degree in computer science or data network related field is strongly preferred.

How To Apply:

Call 908-591-9965, for guidelines on how to apply.

Equal Employment Opportunity:

Equal Opportunity Employer